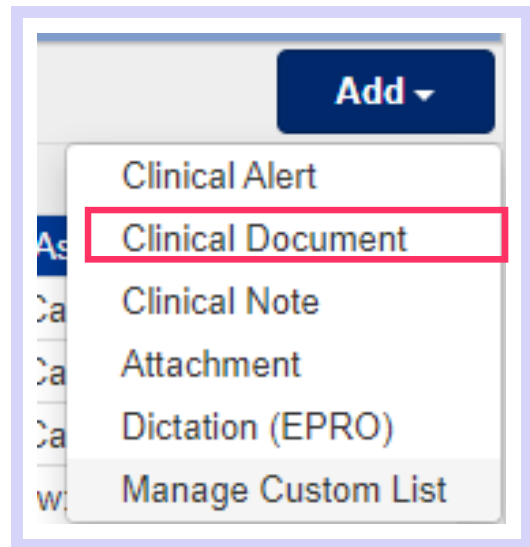


# The *Pre-assessment Medical History* User Guide

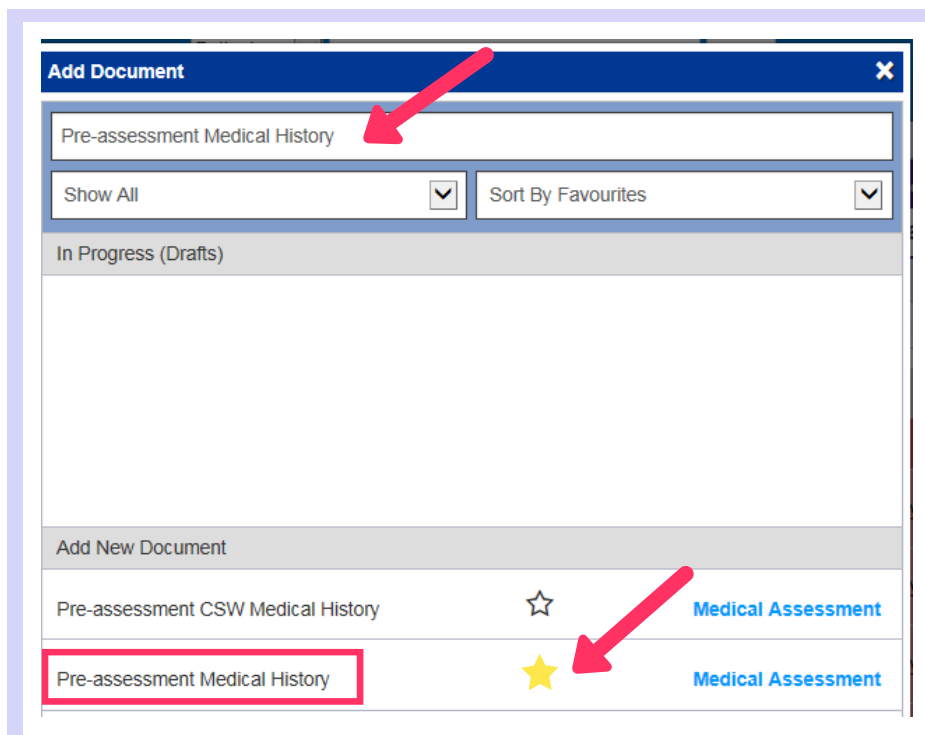
1

From the Single Patient View, go to **Add --> Clinical Document**.



2

Start **typing in the filter** or save as one of your **favourite** documents.



# The Pre-assessment Medical History User Guide

3

Complete the form. After completing click the **Submit** button.

Pre-assessment Medical History

AUTOMATION, One Born 19-Sep-1971 (48y) Gender Male NHS number 999 000 3351  
Address PAS number 0030945

Only to be completed by the members of the Pre-Assessment Team

Procedure

This Medical History interview pertains to the Surgical Booking Form dated \*  
dd/mm/yyyy  
Please refer to the corresponding Surgical Booking Form for Procedure details

Height

Measurement type \*  
Actual Recalled Estimated from ulna length  
Unable to assess

Discard Save Draft Submit

4

If you have saved a **draft** or the form has 'autosaved', the draft form can be found in the Drafts section in '**Add Clinical Document**'.

Add Document

Pre-assessment medical history

Show All Sort By Favourites

In Progress (Drafts)

Pre-assessment Medical History	01-Jun-2020 15:07	SykesM	Medical Assessment
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# The Pre-assessment Medical History User Guide

5

Go to the **Single Patient View** to **view the form**.

Home TESTTEAM, Four (Mr) x

TESTTEAM, Four (Mr)

Address Leeds General Infirm, Great George St... Phone (Home) 0113 123 4569

Hospital/ICR

Actions

Filter Events... Show Booked and Delivered

Summary Add

2020

12-May-2020 Summary Adult Height and Weight

12-May-2020 Medical Assess Pre-assessment Medical History:...

04-May-2020 Medical Assess Admission - Intensive Care Medic...

28-Apr-2020 Clinical Note Senior Review (COVID-19): WELS...

28-Apr-2020 Summary Clinical Notes

6

If you want to go back and edit the form, go to the document in the *Single Patient View* and click **EDIT**.

Expand Print Edit Withdraw

Height

Measurement type

- Unable to assess

Reason height could not be measured

test

Weight

Measurement type

- Unable to assess

Reason weight could not be measured

# The Pre-assessment Medical History User Guide

## 7

**Additional annotations** should be recorded in a **Free Text Annotation**.

All Free Text Annotations should have the text **"pre-assessment"** in the **title** e.g. "Pre-assessment Annotation".

This will make it **easier for users to search** for all Pre-assessment documents for that patient within the single patient view. Free Text Annotations can be **added via 'Add Clinical Document'**.

The screenshot shows a 'Free Text Annotation' form for a patient named EDITESTPATIENT, Seven. The patient's details include: Born 31-Dec-1944 (75y), Gender Male, NHS number 999 999 9522, and Address St. James's Universi, Beckett Street, Leeds, ,, LS9 7TF. The form has a title bar 'Free Text Annotation' with a close button. Below the patient information, there is an 'Annotation' section. The 'Author' field is empty. The 'Subject' field contains 'Pre-assessment Annotation' and is highlighted with a red box. The 'Typed Date' field contains '12/05/2020' and the 'Time' field contains '13:06'. Below these fields, it says 'Remaining characters in subject line : 55'. The 'Annotation' text area is empty and has a rich text editor toolbar with options for Bold, Italic, Underline, Bulleted List, and Numbered List. A note at the bottom of the form states: 'In line with LTHT Electronic Patient Record Policy, this document does not need to be printed and inserted in the hospital medical casenote'. At the bottom of the form, there are 'Discard' and 'Submit' buttons.